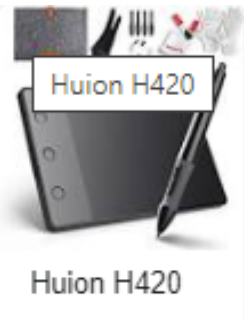


# Whiteboard User's Guide



# HUION PEN TABLET CONFIGURATION (Strongly Recommended)

The screenshot shows the 'Huion Tablet' configuration window. The 'Digital Pen' tab is selected in the left sidebar. The main area displays a digital pen with three buttons: 'Mouse Right Button', 'E', and 'Active'. At the bottom, there are three checkboxes: 'Enable Windows Ink' (circled in yellow), 'Mouse mode', and 'Game Mode'. A yellow callout box with a blue arrow pointing to the 'Enable Windows Ink' checkbox contains the text: 'To Write on Whiteboard, must deactivate (unchecked) Windows Ink'. On the right side, there is a 'Pressure Sensitivity Adjustment' graph with two points on a diagonal line and a 'Pressure Test' section with a vertical scale from 0 to 8191. The window title bar shows 'Huion Tablet' and standard window controls. The bottom of the window has buttons for 'Administrator privileges', 'OK', 'Close', and 'Apply'.

Huion Tablet

Press keys

Digital Pen

Work Area

About

Device connected

Mouse Right Button

E

Active

Enable Windows Ink

Mouse mode

Game Mode

Pressure Sensitivity Adjustment

Pressure Test

8191

0

Administrator privileges

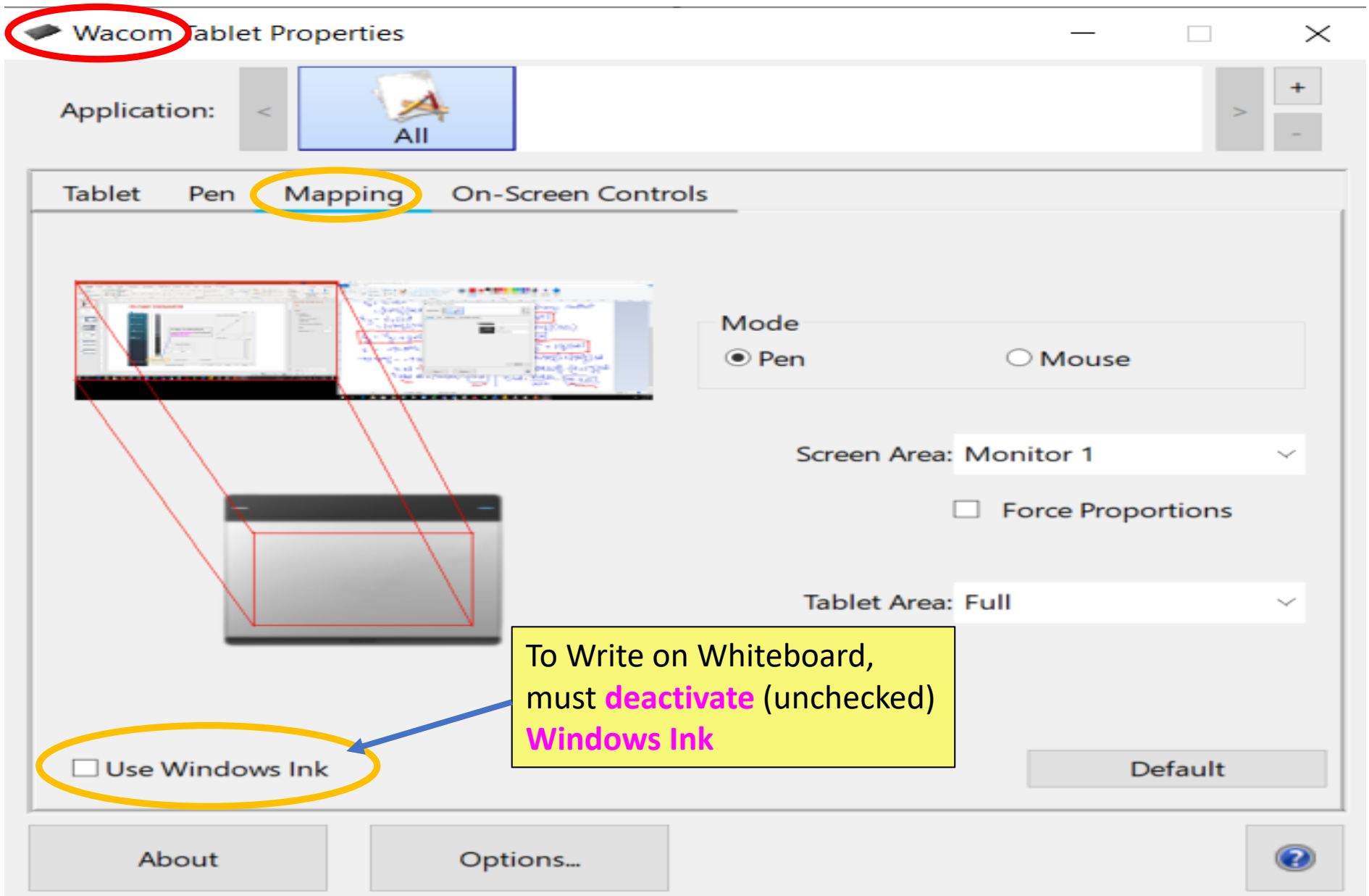
OK

Close

Apply

To Write on Whiteboard, must deactivate (unchecked) Windows Ink

# WACOM PEN TABLET CONFIGURATION (Strongly Recommended)



The screenshot shows the Wacom Tablet Properties window. The title bar includes a red circle around the Wacom logo and the text "Wacom Tablet Properties". The "Application:" dropdown is set to "All". The "Mapping" tab is selected and circled in yellow. The "Mode" section has "Pen" selected. "Screen Area" is set to "Monitor 1" and "Tablet Area" is set to "Full". A yellow callout box with a blue arrow points to the "Use Windows Ink" checkbox, which is unchecked. The callout text reads: "To Write on Whiteboard, must deactivate (unchecked) Windows Ink". A "Default" button is located at the bottom right of the configuration area. At the bottom of the window are "About" and "Options..." buttons, and a help icon.

Wacom Tablet Properties

Application: All

Tablet Pen Mapping On-Screen Controls

Mode  
 Pen  Mouse

Screen Area: Monitor 1

Force Proportions

Tablet Area: Full

Use Windows Ink

Default

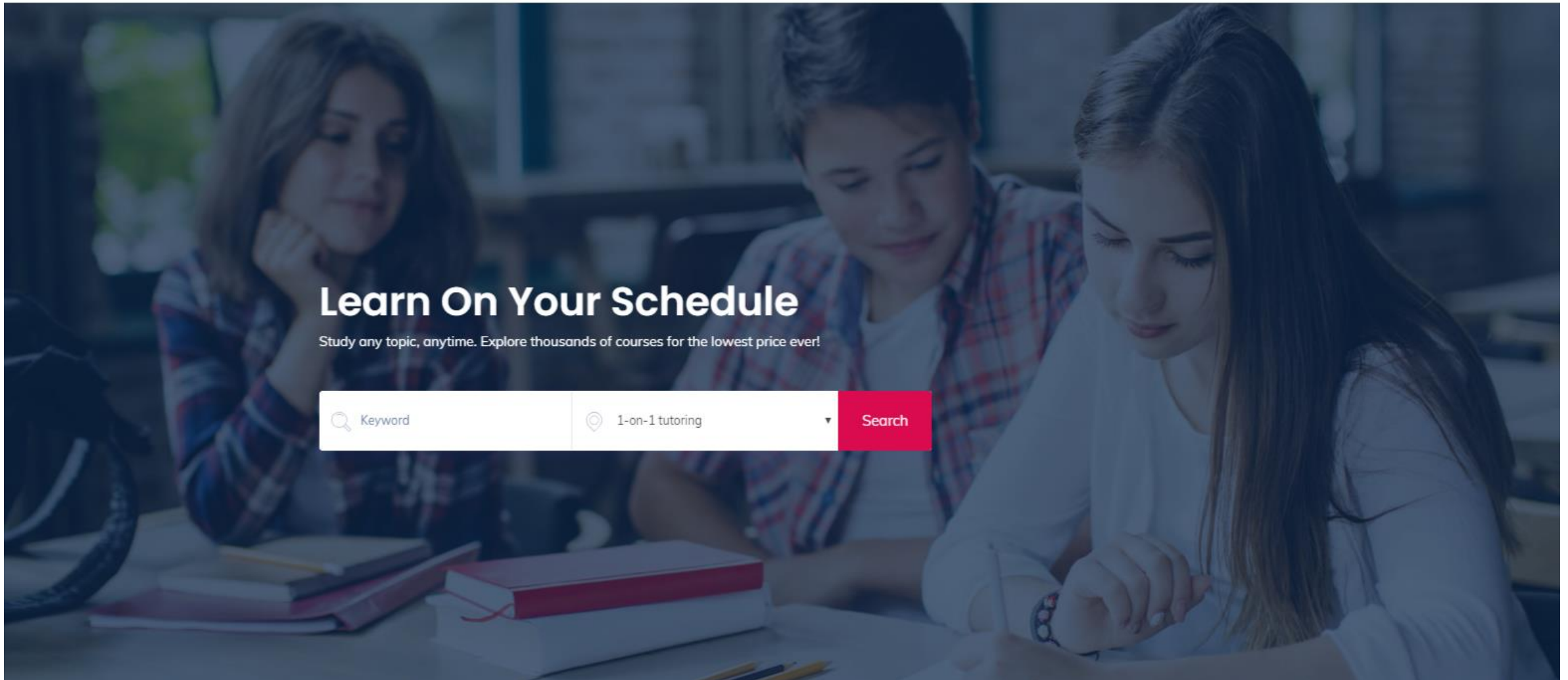
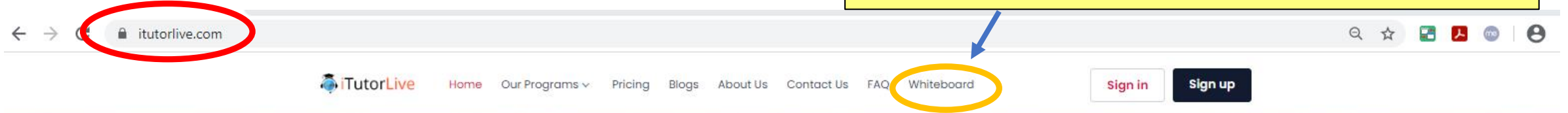
About Options... ?

To Write on Whiteboard, must deactivate (unchecked) Windows Ink



# LINK TO TEST WHITEBOARD

To access **Whiteboard**, go to [www. Itutorlive.com](http://www.Itutorlive.com) and click on **Whiteboard**



# APPEARANCE AFTER LOG IN

The screenshot displays the iTutorLive interface after a user has logged in. At the top, a blue header bar shows the meeting title "Meeting time remaining: 08:30". The browser address bar contains the URL "room-itutorlive.com/html5client/join?sessionToken=oh6ks7dzyouz3st1".

The interface is divided into several sections:

- MESSAGES:** A sidebar on the left contains a "Public Chat" button.
- NOTES:** A section for "Shared Notes" is visible below the messages.
- USERS (1):** A list of users, currently showing "Itutor (You)".
- Public Chat:** A chat window titled "Public Chat" is open, displaying a "Welcome!" message. A blue arrow points from a yellow callout box labeled "Close Chat section" to the close button (three vertical dots) in the top right corner of the chat window.
- Meeting Content:** The main area shows a presentation slide with the iTutorLive logo and the name "Duong Testing (06Dec2020)". The slide content is currently blank.
- Bottom Bar:** A navigation bar at the bottom includes a "+" button, a "Send message to Public Chat" input field, and a "Send" button. The presentation controls show "Slide 1" and a 100% zoom level.
- Right Sidebar:** A vertical toolbar on the right side contains icons for drawing, erasing, and other presentation tools.

# WHITEBOARD WORK INSTRUCTION

To **Log out** or **end meeting**

The screenshot shows the iTutorLive whiteboard interface. On the left, there is a sidebar with 'MESSAGES' (Public Chat), 'NOTES' (Shared Notes), and 'USERS (1)' (Itutor (You)). The main area displays the iTutorLive logo and a 'Presentation' window with a 'default.pdf' file. Below the presentation is a dashed box for uploading files. At the bottom, there is a navigation bar with 'Slide 1' and zoom controls. A toolbar on the right contains various drawing tools like text, lines, shapes, eraser, and hand. A bottom toolbar contains camera, chat, and screen share icons. Numerous callout boxes provide instructions for using these features.

To **upload document(s)** to teach. Default is Whiteboard

- Clear all status icons
- Mute all users
- Mute all users except presenter
- Save user names
- Lock viewers
- Create breakout rooms
- Write closed captions

- Start a poll
- Upload a presentation
- Share an external video

**Eraser:** use [Eraser icon] and White color and big Dot

To **write** use [Pencil icon] and Dot size

To **move screen** use [Hand icon]

To use the next **whiteboard** (no need to erase) or to go to **next page** of presenting document

To **delete** all drawings, **Stop** sharing first

To **share screen** so all students can write on. **After sharing** [Screen share icon]

To increase the **screen size**

To **zoom** in to have more space to write













Turn **camera** on/off


Do not use

# UPLOADING DOCUMENTS

Presentation Close Upload

As a presenter you have the ability to upload any office document or PDF file. We recommend PDF file for best results. Please ensure that a presentation is selected using the circle checkbox on the right hand side.

 <b>CURRENT</b> default.pdf 
 <b>Math 7 BEDMAS Practice WS1 (Arthur_22April2020) turn...</b> To be uploaded ...   
 <b>Math 6 Order of Operation WS 1,5,9,13,17,21 (Arthur_22...</b> To be uploaded ...  
 <b>Science 7 Focus Unit 1 Topic 4 (How Organisms Interact)...</b> To be uploaded ...  

  
Drag files here to upload  
[or browse for files](#)

Upload document to teach

Return to Whiteboard

Can switch between these documents to present

# COLLABORATIVE WRITING ON WHITEBOARD (both tutor and students at same time)

MESSAGES

Public Chat

NOTES

Shared Notes

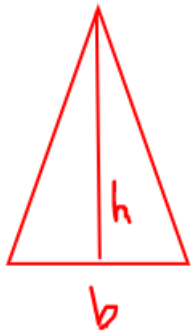
USERS (2)

Arthur (You)

Arthur Tran

Duong Testing (06Dec2020)

iTutorLive



$h = 5 \text{ cm}$   
 $b = 3 \text{ cm}$   
 $A = ?$

Tutor  
The triangle has the height of 5 cm and the base of 3 cm. What is the area of the triangle?

Student  
 $A = \frac{h \times b}{2}$   
 $= \frac{(5)(3)}{2}$   
 $= \frac{15}{2} = \boxed{7.5 \text{ cm}^2}$

Arthur Tran

Slide 1

100%



# COLLABORATIVE WRITING ON UPLOADED DOCUMENT (both tutor and students at same time)

The screenshot shows a collaborative writing interface with a sidebar on the left and a main workspace. The sidebar includes sections for Messages, Notes, and Users. The Users section shows 'Itutor (You)' and 'Arthur Tran'. A yellow callout box points to 'Arthur Tran' with the text: 'To give Control to student, left click on student then click Promote to Moderator'. The main workspace is divided into two columns. The left column contains a math problem: '3) 8 + 7(12 - 3) ='. The student has written the solution in red: '8 + 7(9) = 8 + 63 = 71'. The right column contains another math problem: '4) 32 ÷ (4)(4) + 6 ='. The student has written the solution in blue: '(8)(4) + 6 = 32 + 6 = 38'. The interface also shows a top bar with 'Duong Testing (06Dec2020)', a bottom bar with navigation and zoom controls, and a right-side toolbar with drawing tools.

MESSAGES

Public Chat

NOTES

Shared Notes

USERS (2)

Itutor (You)

Arthur Tran

To give Control to student, left click on student then click Promote to Moderator

3)  $8 + 7(12 - 3) =$   
 $8 + 7(9) = 8 + 63 = 71$

4)  $32 \div (4)(4) + 6 =$   
 $(8)(4) + 6 = 32 + 6 = 38$

Duong Testing (06Dec2020)

Slide 5

100%

# COLLABORATIVE WRITING ON UPLOADED DOCUMENT (both tutor and students at same time)

room-itutorlive.com/html5client/join?sessionToken=ftbecqcefmnszif

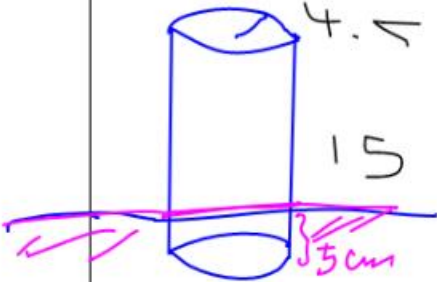
Don Class with Quinton, Tommy and Xafsa (2/4)

MESSAGES: Public Chat

NOTES: Shared Notes

USERS (4): Don Tran (You), Quinton Quach, Tommy Awid, Xafsa Wardere

5 - 10914: Benny places a glass cylinder, open at one end, over a rose cutting in his garden. The cylinder has diameter 9 cm and height 20 cm. To make sure animals cannot knock the cylinder over, Benny covers the bottom 5 cm of the cylinder with soil. What is the surface area of the cylinder exposed to the sun?



Handwritten calculations for problem 5:


$$SA = 2\pi r^2 + 2\pi r h$$

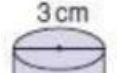
$$2 \times 4.5^2 \times \pi = 15.08 \text{ cm}^2$$

$$2 \times 4.5 \times 15 \times \pi = 207.2$$

$$15.08 + 207.2 = 222.28$$

6 - 10992: Name each object and identify its faces. Draw or construct as many different nets as you can for each object. Use square dot paper or triangular dot paper if it helps. Use hatch marks to show which sides have the same length.

a) 

b) 

To give Control to student, left click on student then click Promote to Moderator

# AUDIO SETUP

The screenshot shows the iTutorLive interface with a dark blue background. In the top left corner, the iTutorLive logo is visible. A yellow callout box at the top left contains the text "To Hear and Talk Click here" in pink and black. A blue arrow points from this box to a white dialog box in the center. The dialog box has a close button (X) in the top right corner and the text "How would you like to join the audio?". Below the text are two options: "Microphone" with a microphone icon and "Listen only" with a headset icon. The "Microphone" option is highlighted with a yellow circle. At the bottom of the dialog box, there are three icons: a scissors icon, a document with a pencil icon, and a document with a checkmark icon. In the bottom right corner of the main interface, there are navigation controls including a left arrow, "Slide 1", a right arrow, a minus sign, "100%", a plus sign, a double arrow, and a square icon. On the right side of the main interface, there is a vertical toolbar with four icons: a hand, a refresh arrow, a trash can, and a document with a checkmark.

# AUDIO SETUP

The screenshot shows the iTutorLive interface during an audio setup phase. At the top left, the iTutorLive logo is visible. A yellow callout box with the text "To Set headphones Click here" has a blue arrow pointing to the "No" button in a poll. The poll asks, "This is a private echo test. Speak a few words. Did you hear audio?" and offers two options: "Yes" (represented by a thumbs-up icon in a teal circle) and "No" (represented by a thumbs-down icon in a red circle, which is highlighted with a yellow border). The interface also includes a navigation bar at the bottom with "Slide 1" and zoom controls, and a vertical toolbar on the right with icons for hand, refresh, trash, and a question mark.

# AUDIO SETUP

**Change your audio settings**

Please note, a dialog will appear in your browser, requiring you to accept sharing your microphone.

**Microphone source**

- Default - Desktop Microphone (5- Microsoft® L
- Default - Desktop Microphone (5- Microsoft® LifeCam HD-5000) (045e:076d)
- Communications - Desktop Microphone (5- Microsoft® LifeCam HD-5000) (045e:076d) [Play sound](#)
- Desktop Microphone (5- Microsoft® LifeCam HD-5000) (045e:076d)
- Microphone Array (Realtek Audio)**

**Speaker source**

- Default - Speakers / Headphones (Realtek Auc

Back **Retry**

If Use **headphones** Choose this. Then click **"Retry"** to test sounds